

**TOWN OF STANFORD  
DRAFT MASTER PLAN REVIEW COMMITTEE  
FEBRUARY 10, 2015**

PRESENT:

Mark Burdick  
Karen Mosher  
Tom Angell  
Larry McKeough  
Kathy Zeyher  
Richard Bell

ABSENT: James Sansum, Gary Lovett, Duffy Layton, Tom Dewhirst, Jeffrey Spiers

Call to order: 7:15pm

OLD BUSINESS-

1. Letter to the Town Board:

The Committee received a letter of response from Supervisor Norton, dated December 12, 2014. Mr. Angell read the following excerpt of the minutes from the Town Board meeting of December 11, 2014:

OLD BUSINESS:

1. DRAFT MASTER PLAN REVIEW COMMITTEE LETTER: *A motion was made by Johanna Shafer to request that the Draft Master Plan Review Committee draw up specifications for the services of a professional planner that would include the Committee's items of concern as well as a timeframe and cost estimate for said services so that the Town Board may advertise for the above. The motion was seconded by Ryan Orton with a roll call vote as follows: Joseph Norton – yes; Ryan Orton – yes; Johanna Shafer – yes; Mary Weinberger – yes. Motion carried.*

Mr. Angell remarked that the Master Plan Committee (MPC) had planned to have a final public hearing before sending the Draft Master Plan to the Town Board, but they had run out of money and were not able to do so. He noted that he feels this Committee should incorporate a public hearing before bringing their proposal to the Town Board.

Mr. Burdick remarked that he doesn't feel the Committee can come up with a cost estimate unless they write and circulate an RFP. He noted that he is willing to clarify with Mr. Norton what is requested of the Committee regarding cost estimate. Mr. Angell noted that the MPC had interviewed some of the applicants after circulation of their RFP. Mr. Burdick noted that he has prepared an RFP before, and Mr. Angell noted that Mr. Lovett had prepared the RFP for the MPC. Mr. Angell inquired as to the scope of the work, asking if the Committee is planning on rewriting the Draft Master Plan. He noted that the Codes Committee was at a similar point when they handed the project over to the MPC.

Mr. McKeough inquired when the Draft Master Plan is sent to the County for review. Mr. Angell responded that it doesn't get sent yet, but that he personally spoke with Ron Hicks, from Dutchess County Economic Development Corporation, with regards to the master plan. He said Mr. Hicks explained that his office will help recruit a developer for the Town if they have a solid/vetted plan for development. He added that Mr. Hicks said the more specific the plans, the better. Mr. Bell noted that the more specific the master plan is, the stronger the reaction from the public due to their individual interests.

Mr. McKeough asked if County Planning would be able to help the Committee with review. Mr. Angell stated it might be a good idea to ask them to talk to the Committee. Mr. Burdick noted that it could help the Committee to focus and write the RFP. The Committee agreed they should talk to County Planning. The Committee reviewed their letter to the Town Board, dated September 24, 2014. Mr. Angell stated that he thinks they can get County Planning at the next meeting, and suggested the Committee send them the Draft Master Plan, the Committee letter to the Town Board and the Town Board resolution. Mr. Burdick agreed to call the Planning Department to see who to direct the request to, and that he will try to schedule the next meeting following the regular schedule of 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays. He added that he will call the Supervisor tomorrow.

ADJOURNMENT-

The Committee adjourned at 8:04pm.

Submitted By: \_\_\_\_\_

Michelle Turck, Secretary

Approved By: \_\_\_\_\_

Mark Burdick, Chairman